

**Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune**

**I.Q.A.C. Meetings in the
Academic Year 2021 - 22**

Meeting Dates:

1. 5th August 2021
2. 2nd December 2021
3. 9th February 2022
4. 11th May 2022
5. 7th July 2022
6. 1st August 2022

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 5th August 2021

'Internal Quality Assurance Cell' Meeting held on 5th August 2021 at 12:00PM. The minutes of the meeting are as follows:

The following members were present for the meeting:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To complete the process of filling AQAR, all teaching and nonteaching should collect information and share it with NAAC coordinator within a week.
2. Motivate students to participate in intercollegiate competition.
3. Discussion on organizing a state level competition for B.Ed. students.
4. Discussion on annual plan and distribution of workload as per department and subject.
5. Motivate and appreciate teaching staff for the achievement in Research.
6. Establish Internal Assessment Committee.




Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 5th August 2021

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

1. All teaching and nonteaching collected and shared the necessary information to fill AQAR of Academic Year till 2019-20 with NAAC coordinator.
2. Students participated in intercollegiate competitions.
3. Solo Dance state level competition is organized for B.Ed. students on the occasion of Independence Day.
4. Discussion was done on annual plan and workload was distributed as per department and subject.
5. Internal Assessment Committee was established for academic year 2021-22.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 2nd December 2021

'Internal Quality Assurance Cell' Meeting held on 2nd December 2021 at 01:00PM. The minutes of the meeting are as follows:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To take Follow up of the result of B.Ed., M.Ed. and Distance mode courses of 2020-21.
2. For the smooth and successful admission process of B.Ed. and M.Ed. institute should be form a committee under the guidance of principal.
3. To discuss on NAAC Reaccreditation and submission of online AQAR
4. To discuss on PAR – the NCTE Report
5. To discuss on file completion for Grant process.
6. To arrange Blood Donation Camp under Social service Department.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 2nd December 2021

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Follow up was taken and recorded, of the result of B.Ed., M.Ed. and Distance mode courses of 2020-21.
- For the smooth and successful admission process of B.Ed. and M.Ed. institute formed a committee under the guidance of principal, in which 3 Senior professors and 2 clerks are included.
- Fruitful discussion was done on NAAC Reaccreditation and submission of online AQAR
- Discussion was done on PAR – the NCTE Report.
- Discussion was done on completion of the file for the process of Grant.
 - Arranged Blood Donation Camp under Social Service Department and Hemoglobin check-up under Health and Yoga on 20th March 2022.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 3rd February 2022

'Internal Quality Assurance Cell' Meeting held on 3rd February 2022 at 12:00 PM. The minutes of the meeting are as follows:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To update library work on the Online ground with uploading some syllabus books on Institute's website.
2. To update language Laboratory.
3. To register Alumni Association.
4. To support schools to arrange some Campus interviews in Institute.
5. To discuss reopen Canteen within a campus.
6. To discuss the improvement strategies about the Common rooms of Boys and girls.
7. To plan some helpful strategies for learning process of Deprived students.
8. To appoint Yoga / Sports Teacher, Visual Art Teacher.
9. To purchase some competitive exam books for Library.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 3rd February 2022

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

1. Librarian started to create some books in PDF format by taking photos of books, which will uploaded soon on Institute's website.
2. Institute decided to purchase new computers and software for language Laboratory.
3. One team is formed to decide rules and form Institute's Alumni Association as early as possible.
4. Some schools permitted to conduct their interviews in the premises of Institute with collaboration.
5. Some facilities are provided soon which are necessary in the improvement of Common rooms of Boys and girls by Institute.
6. Healthy learning process is started by faculty for Deprived students.
7. Yoga and Sport's teacher is appointed.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 11th May 2022

'Internal Quality Assurance Cell' Meeting held on 11th May 2022 at 12:00PM.
The minutes of the meeting are as follows:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To take review of B.Ed. work for the Educational year 2021-22 To complete Internal Work as per the guideline of University and Moderation committee.
2. To take follow up of the work done by staff related with AQAR.
3. To appoint qualified staff for M.ED. Department.




Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 11th May 2022

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Follow up was taken related with B.Ed. work of the Educational year 2021 - 22,
- Follow up was taken related with the work done by staff related with AQAR.
- 2 Assistant professors are appointed newly for M.ED. Department.



A handwritten signature in blue ink on a light blue rectangular background.

Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 7th July 2022

'Internal Quality Assurance Cell' Meeting held on 7th July 2022 at 11:30AM.
The minutes of the meeting are as follows:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. For the smooth and successful admission process of B.Ed. and M.Ed. institute should be form a committee under the guidance of principal.
2. To take follow up of the work done by staff related with AQAR.
3. To plan viva-voce timetable of M.Ed. students.
4. To purchase Photocopy machine and scanner come printer for exam department.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 7th July 2022

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

1. For the smooth and successful admission process of B.Ed. and M.Ed. institute formed a committee under the guidance of principal.
2. Follow up was taken related with the work done by staff related with AQAR.
3. M.Ed. student's viva-voce was conducted properly.
4. New Photocopy machine and scanner come printer are purchased for exam department.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 1st August 2022

'Internal Quality Assurance Cell' Meeting held on 1st August 2022 at 11:15AM. The minutes of the meeting are as follows:

Asst. Prof. Mahadeo Sangale : Acting Principal
Mr. Ashok Bafna : Management Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Dr. Anita Dhaigude : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Mrs. Nilam Shinde : Student Representative
Mrs. Jyoti Kulkarni : Alumni Representative

Chairman of IQAC Mr. Mahadeo Sangale (Acting Principal) called the meeting to the order. IQAC coordinator Dr. Sheetal Deolalkar greeted all and meeting was started. In the meeting following issues were discussed and decisions were taken in the meeting.

- 1 To plan a timetable and supervision chart for the M.Ed. – Semester 2nd and 4th University exam.
- 2 To plan a timetable for the M.Ed. – 4th semester's viva-voce between 2nd to 3rd September 2022.
- 3 To discuss on the results of student's Feedback forms.



Mr. Mahadeo Sangale
Principal

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 1st August 2022

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Timetable and supervision chart are prepared for the M.Ed. – Semester 2nd and 4th University exam.
- Timetable is prepared for the M.Ed. –4th semester's viva-voce between 2nd to 3rd September 2022.
- Meeting was conducted under the guidance of Principal on the results of student's Feedback forms and suggested to make proper changes as per results.



Mr. Mahadeo Sangale
Principal